

Montclair Public Schools
Personnel Department

JOB DESCRIPTION

Title: LEARNING DISABILITIES TEACHER- CONSULTANT

Qualifications: 1. Valid New Jersey Educational Services Certificate with Learning Disabilities Teacher-Consultant Endorsement 2. Minimum experience as determined by the board, 3. Knowledge of laws and regulations governing special education; and demonstrated ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs, 4. Strong interpersonal and communication skills 5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status 6/ Ability to work on site during the hours required, 6/ Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Responsible to: Director of Pupil Services, Building Principals.

Job Goal: To effectively assess pupils' learning characteristics and design appropriate instructional plans in order to enable each pupil to maximize his/her learning potential.

Performance Responsibilities: 1. Participates in the evaluation, classification and placement of all pupils with special needs. 2. Assesses academic proficiency and learning characteristics of each pupil referred to the child study team for evaluation and interprets the findings in written reports and informal conferences. 3. Assists in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services. Participates in the ongoing assessment of academic achievement and educational placement of classified pupils. 4. Consults with classroom teachers, administrators and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual pupils. 5. Keeps up-to-date in the field of learning disabilities and with current regulations governing the education of pupils with disabilities. 6. Participates in the development and delivery of in-service programs and parent seminars related to learning disabilities and effective teaching methods. 7. Works to keep the community informed of the special education program and the role of the learning disability teacher-consultant. 8. Serves as a case manager as assigned and maintains appropriate case records. 9. Maintains professional competence through in-service education and other professional growth activities. 10. Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy. 11. Performs all duties required by administrative code, state and federal laws, and board policy. 12. Other duties as assigned.

Terms: Work year and salary to be determined by the board. Benefits as provided teaching employees.

Evaluation: Performance of this job will be evaluated annually in accordance with the Board's policy on evaluation of certified staff.

Established: 1984,

Revised: 10/08